

## Minutes from the Sept. 20, 2011 DC PAC Meeting

**Attendance:** Michelle Bressan, Trish Burnett, Kim Campbell, Robert Correia, Brenda Cyr, Tanya Demmings, Bonnie Doll, Jen Hoenen, Melissa Hopkins, Teresa Husu, Alys Pivetta, Swati Scott, Leanne Sivertson , Raquelle TerVrught, Carrie Williams, Tammy Young

Dale Jarvis (vice principal)

1) **Call to Order:** The meeting was called to order at 7:03 pm.

### 2) Welcome and Introductions

4) **May's minutes: passed as presented**

5) **Elections: Webmaster and emergency preparedness:**

Brenda Cyr : Elected by acclamation. Note: Brenda would like to find someone who would take over next year to start training. This position is most active fall and spring.

The nominee for webmaster was not present.

Action: **Kim** to remind Roger to attend next meeting so he can officially be voted in.

6) **Principal's report:** Vivian Collyer absent.

7) **Vice principal's report:**

- DC is part of a pilot project on restitution. Teachers here tonight doing professional development training. This relates to school planning goals. Program is based on *It's All About We* by Diane Gossen.
- Thanks to parents for weeding circle garden.
- Staffing update provided
- More hours for educational assistants; one new noon-hour supervisor
- Contracts for sign approved but school district has some approvals to go through. Kim will be talking to Houston Signs.
- Year calendar is set and available for distribution.
- Job action updates: Gift Day is OK to go ahead: Teaches social responsibility, math addresses curriculum areas; Photo day is postponed due to complications; Terry Fox field trip is cancelled but some teachers will do it as a class; Meet the teacher cancelled.

8) **Executive report**

**President's report: Kim Campbell**

- Action: **Executive** please check email once a day.
- Facebook : no PAC communication through FB; must be via president's email
- Action: Everyone Make copy of all notices for the PAC binder for school secretary. Use copier after 8:45 and before 2:45
- **Budget: Changes to presented proposed budget noted only**
  - Increase Educational speaker to \$1125
  - Action: **Kim** to explore whether other schools would be interested in sharing costs.
  - Field trip \$25/student based on 325 students now \$8,125
  - Classroom supplies revised to \$1625
  - Computers: Swati reported that the Superintendent instructed no computer purchase at this time because there is a district-wide plan that includes Ministry of Education plans. Graham Aerts is district principal responsible for technology. PACs and schools are to submit plans for technology purchases to him.

- Trish proposes we set money aside anyway. Can revisit later.
  - Change line item from home reading to Library: Lions Club gave \$300 that can be deposited to gaming account. Can add it and raise budget item to \$600 to be used for home reading and library book purchases.
  - Kindergarten rugs: More supplies needed for Kindergarten classes; may not be used for rugs. Change to “supplies.”
  - Remaining: General \$5688.65; Gaming 2,519.51 Total savings will be roughly \$10,000
  - **Motion: Accept the amended 2011-12 budget (Brenda; seconded by Jen) Carried.**
  - Emailing notices: Eight volunteers scheduled. PAC notices home on Mondays. Collection during the week via ice cream pails.
  - Have received about half of the school's parents' emails. Reminder to go out next week.
  - **Movie night: Friday, Oct. 14 . Movie not yet determined. Volunteers needed.**
  - **School crossing guard update: one guard was laid off in June because money ran off. Shaw has donated \$7,000 which pays for until February.**
  - **PAC Constitution and Financial Constitution: Revise this year.**
  - **Parent review: Kimberly Ganzert & Trish Burnett: Will look at 2010-2011 year end when books are closed.**
    - Action: **Melissa** to provide records to KG and TB
  - **Gift Day: Friday, December 9 Donations being dropped off.**
    - Action: **Social Conveners** to put notice for newsletter.
- 9) **Vice President's report: Tammy Young**
- E transfer update: Requires online banking. Transfers your funds from your account to PAC account. Does not transfer money via email. Coast Capital has a service and Tammy is researching options.
- 10) **General Treasurer's report: Melissa Hopkins**
- Action: **Melissa** to provide a report at October's meeting
- 11) **Gaming Treasurer's report: Teresa Husu.**
- 12) Action: **Teresa** to provide report at October's meeting
- 13) **Fun Raising Report: Michelle Bressan and Trish Burnett.**
- PAC received \$237 from Cobbs Bread . The Millstream location has a Dough Raiser Extreme fundraiser October to December.
  - Upcoming and current fundraisers:
    - Purdies and coupon books
    - Pennies for PAC at WestShore mall
- 14) **SPEAC Report: Swati Scott**
- Suggests parents come at least once.
  - Notified facilities that our school does not have its name on the building.
  - Encourages parents to look at district website.
  - Action: **Swati** to raise the issue of DC having no male teachers on staff currently.
- 15) **Food fest coordinator:**
- No milk program due to complications of labour action.
- 16) **Safe arrival**
- **Notice sent out, waiting for responses**

- 17) **Newsletter: Deadline Wednesday, Sept. 28.**
- 18) **Fruit/Veggie : Blueberries tomorrow.**
- 19) **Social Convener: Pumpkin carving Monday, Oct. 31. Dale has ordered tables.**
  - Action: **Jen** to write newsletter article about pumpkin contest.
- 20) **Emergency Coordinator: Shake Out BC Oct. 24 .**
  - Action: **Dale** to sign up school.
- 21) **No reports from Webmaster or DRP**
- 22) **SPC: Nov. 29 at Belmont, district-wide meeting**
- 23) **Adjournment: 9:48**